

## VICTIM ASSISTANCE INFORMATION/CHECKLIST FOR VICTIMS OF IDENTITY THEFT/FRAUD

An Identity Theft Report entitles an identity crime victim to certain important protections that may help the victim eliminate fraudulent debt and restore their credit to pre-crime status.

It is recommended that the victim of the identity theft be provided with the following information after the Identity Crime Report has been completed.

Briefly describe the agency investigative process that occurs after an Identity Theft Report is completed.

\_\_\_\_\_ **BEGIN WRITTEN LOG OF ACTION TAKEN TO INCLUDE:**

- DATES/TIMES OF CONTACTS
- NAMES/TELEPHONE # OF CONTACTS
- SUMMARY OF ACTION NEEDED/TAKEN
- RECORD TIME SPENT/EXPENSES INCURRED FOR CONTACT
- CONFIRM IN WRITING ALL CONVERSATIONS REGARDING THEFT/FRAUD/COMPROMISE
- MAINTAIN COPIES OF ALL CORRESPONDENCE/DOCUMENTS REGARDING THEFT

\_\_\_\_\_ **OBTAIN/REVIEW COPY OF CREDIT REPORT(S):**

- EQUIFAX (800-685-1111) [www.equifax.com](http://www.equifax.com)
- EXPERIAN (888-397-3742) [www.experian.com](http://www.experian.com)
- TRANS UNION (800-680-7289) [www.transunion.com](http://www.transunion.com)

\_\_\_\_\_ **IDENTIFY ALL OPEN FRAUDULENT ACCOUNTS:**

- IDENTIFY FRAUDULENT ACCOUNT NUMBERS
- IDENTIFY FRAUDULENT ADDRESSES/OTHER INFORMATION

\_\_\_\_\_ **NOTIFY ALL CREDITORS ABOUT IDENTITY FRAUD COMPLAINT:**

- AUTHORIZE ACCESS TO FRAUDULENT ACCOUNT INFORMATION FOR LAW ENFORCEMENT FRAUD INVESTIGATORS
- DISPUTE STOLEN ACCOUNTS WITH CREDITORS
- REQUEST CREDIT REPORTING AGENCIES BLOCK FRAUDULENT INFORMATION

\_\_\_\_\_ **PLACE FRAUD ALERT**

\_\_\_\_\_ **PLACE CREDIT FREEZE**

\_\_\_\_\_ OBTAIN REPLACEMENT CREDIT ACCOUNTS WITH NEW ACCOUNT # FOR EXISTING COMPROMISED ACCOUNTS

\_\_\_\_\_ **NOTIFY AFFECTED CREDIT CARD CO./BANK/FINANCIAL INSTITUTION**

\_\_\_\_\_ **FILE COMPLAINT WITH FEDERAL TRADE COMMISSION (FTC):**

- COMPLETE ID THEFT AFFIDAVIT (1-877-438-4338) [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft)

\_\_\_\_\_ **OBTAIN IDENTITY THEFT PASSPORT:**

- OFFICE OF MARYLAND ATTORNEY GENERAL:
  - IDENTITY THEFT UNIT (410-576-6491) [www.IDTheft@oag.state.md.us](mailto:www.IDTheft@oag.state.md.us)

\_\_\_\_\_ **MONITOR CREDIT CARD BILLS FOR EVIDENCE OF FRAUDULENT ACTIVITY:**

- REPORT ACTIVITY IMMEDIATELY TO CREDIT GRANTOR

\_\_\_\_\_ **NOTIFY SOCIAL SECURITY ADMIN., IF SS# HAS BEEN COMPROMISED:**

- (1-800-269-0271)

\_\_\_\_\_ **NOTIFY M.V.A., IF DRIVER'S LICENSE HAS BEEN LOST/STOLEN/COMPROMISED**

- (1-800-950-1682)
- APPLY FOR "V" RESTRICTION ON DRIVER'S LICENSE FROM MVA;

\_\_\_\_\_ **CONTACT LOCAL LAW ENFORCEMENT AGENCY IF IDENTITY HAS BEEN USED TO COMMIT CRIMINAL VIOLATIONS:**

- FILE APPROPRIATE ADMINISTRATIVE REPORT FOR MISIDENTIFICATION
  - LOCAL STATE'S ATTORNEY'S OFFICE [www.mdsaa.org](http://www.mdsaa.org)
- PRIVACY RIGHTS CLEARINGHOUSE: (619)-298-3396 [www.privacyrights.org](http://www.privacyrights.org)